

Pirton Parish Council

Prepared by: _____

Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____

Name and Role (RFO/Chair of Finance etc)

Date: _____

A	Bank Reconciliation at 31/07/2025		
	Cash in Hand 01/04/2025		162,414.66
	ADD Receipts 01/04/2025 - 31/07/2025		316,149.23
	SUBTRACT Payments 01/04/2025 - 31/07/2025		478,563.89
	Cash in Hand 31/07/2025 (per Cash Book)		331,790.68
B			146,773.21
	Cash in hand per Bank Statements		
	Petty Cash 31/07/2025	0.00	
	Pirton Parish Council Unity Trust 31/07/2025	146,773.21	
			146,773.21
B	Less unrepresented payments		
			146,773.21
	Plus unrepresented receipts		
	Adjusted Bank Balance		146,773.21
	A = B Checks out OK		

Payments

Here you can enter, edit and search payment transactions for goods or services provided to the council.

Voucher No	Date	Net	VAT	Total	Cashed Date	Description	Supplier	Bank	Payment Ref	
✓ 87	14.08.2025	£202.40	£0.00	£202.40		Tax & Employers NI	HMRC Clerk's Tax	Pirton Parish Council Unity Trust	N/A	1🔗
✓ 86	14.08.2025	£3.60	£0.00	£3.60		Expenses	Melisa Janine Budd Clerk	Pirton Parish Council Unity Trust	N/A	1🔗
✓ 85	14.08.2025	£8.52	£1.70	£10.22		Expenses	Melisa Janine Budd Clerk	Pirton Parish Council Unity Trust	N/A	2🔗
✓ 84	14.08.2025	£20.00	£0.00	£20.00		Expenses	Melisa Janine Budd Clerk	Pirton Parish Council Unity Trust	N/A	
✓ 83	14.08.2025	£30.00	£0.00	£30.00		Expenses	Melisa Janine Budd Clerk	Pirton Parish Council Unity Trust	N/A	
✓ 82	14.08.2025	£873.91	£0.00	£873.91		Salary	Melisa Janine Budd Clerk	Pirton Parish Council Unity Trust	N/A	1🔗
✓ 81	14.08.2025	£500.00	£100.00	£600.00		New Pavilion Legal Costs	Foreman Laws	Pirton Parish Council Unity Trust	AD/415393/FEES	1🔗
✓ 80	14.08.2025	£750.00	£150.00	£900.00		Rec Grass Cutting	A&B Gardening	Pirton Parish Council Unity Trust	N/A	1🔗
✓ 79	14.08.2025	£1,725.00	£345.00	£2,070.00		New Pavilion Construction	Fairhurst	Pirton Parish Council Unity Trust	N/A	1🔗
✓ 78	14.08.2025	£1,420.00	£0.00	£1,420.00		Groundsman Duties	Steve Kitchiner	Pirton Parish Council Unity Trust	N/A	1🔗
✓ 76	14.08.2025	£53.04	£0.00	£53.04		ER Consultancy	Edward Roberts (Clerk)	Pirton Parish Council Unity Trust	N/A	1🔗
✓ 75	14.08.2025	£56,114.24	£11,222.85	£67,337.09		New Pavilion Construction	Parrott Construction	Pirton Parish Council Unity Trust	N/A	1🔗
✓ 74	14.08.2025	£320.00	£0.00	£320.00		Village Greens Grass	Andrew Burton	Pirton Parish Council Unity Trust	N/A	



Voucher No	Date	Net	VAT	Total	Cashed Date	Description	Supplier	Bank	Payment Ref	
73	31.07.2025	£6.00	£0.00	£6.00	31.07.2025	Bank Charges	Unity Trust Bank	Pirton Parish Council Unity Trust	N/A	
72	14.08.2025	£108.32	£21.67	£129.99		Office Printer	Melisa Janine Budd Clerk	Pirton Parish Council Unity Trust	N/A	2🔗
71	14.08.2025	£975.00	£195.00	£1,170.00		New Pavilion Construction	Simon Knight Architects	Pirton Parish Council Unity Trust	N/A	1🔗
70	14.08.2025	£183.15	£0.00	£183.15		Street Cleaning	Tony Smart	Pirton Parish Council Unity Trust	N/A	1🔗
69	14.08.2025	£40.00	£0.00	£40.00		CDA Herts Subscription	CDA Herts	Pirton Parish Council Unity Trust	Pirton Parish Council	1🔗
68	14.08.2025	£900.00	£180.00	£1,080.00		New Pavilion Construction	RLP Surveyors	Pirton Parish Council Unity Trust	N/A	1🔗
67	14.08.2025	£50.00	£0.00	£50.00		Clerk Training	HAPTC	Pirton Parish Council Unity Trust	N/A	1🔗
66	14.08.2025	£52.25	£0.00	£52.25		Room Hire	Village Hall	Pirton Parish Council Unity Trust	N/A	2🔗
65	14.08.2025	£2,159.89	£431.98	£2,591.87		Play Equipment Repairs	Setter Play Equipment	Pirton Parish Council Unity Trust	N/A	1🔗
64	14.08.2025	£351.20	£0.00	£351.20		ER Consultancy	Edward Roberts (Clerk)	Pirton Parish Council Unity Trust	N/A	1🔗
63	18.07.2025	£16.00	£0.00	£16.00	18.07.2025	Allotments Water	Castle Water	Pirton Parish Council Unity Trust	N/A	1🔗



Receipts

Here you can enter, edit and search receipt transactions for income received by the council.

Voucher No	Date	Net	VAT	Total	Cashed Date	Description	Customer	Bank	Payment Ref	Minute Ref	
68	13.08.2025	£9,865.18	£0.00	£9,865.18		VAT Reclaim	HMRC VAT	Pirton Parish Council Unity Trust	N/A	N/A	2↻
67	25.07.2025	£100.00	£0.00	£100.00	31.07.2025	Donation	SP Kennedy	Pirton Parish Council Unity Trust	N/A	N/A	1↻
66	18.07.2025	£100.00	£0.00	£100.00	18.07.2025	Donation	SC&A Maple	Pirton Parish Council Unity Trust	N/A	N/A	
65	17.07.2025	£100.00	£0.00	£100.00	17.07.2025	Donation	Hitchin Blinds Limited	Pirton Parish Council Unity Trust	N/A	N/A	
64	17.07.2025	£100.00	£0.00	£100.00	17.07.2025	Donation	N Bexfield	Pirton Parish Council Unity Trust	N/A	N/A	
63	16.07.2025	£526.95	£0.00	£526.95	16.07.2025	Donation	Pirton Players	Pirton Parish Council Unity Trust	N/A	N/A	
62	14.07.2025	£200.00	£0.00	£200.00	14.07.2025	Donation	Siedlec + Siedlec	Pirton Parish Council Unity Trust	N/A	N/A	
61	14.07.2025	£100.00	£0.00	£100.00	14.07.2025	Donation	Samantha Mistry	Pirton Parish Council Unity Trust	N/A	N/A	
60	14.07.2025	£100.00	£0.00	£100.00	14.07.2025	Donation	Jill Rogers	Pirton Parish Council Unity Trust	N/A	N/A	
59	14.07.2025	£150.00	£0.00	£150.00	14.07.2025	Donation	Sarah Stoney	Pirton Parish Council Unity Trust	N/A	N/A	
58	11.07.2025	£28,471.00	£0.00	£28,471.00	11.07.2025	Football Foundation Pavilion Grant	Football Foundation	Pirton Parish Council Unity Trust	N/A	N/A	

